

Moving Violations

1. Speeding (15 mph limit)
2. Excessive noise
3. Reckless driving
4. Failure to yield to pedestrians
5. Cutting diagonally across parking spaces
6. Failure to come to a complete stop at stop signs
7. Littering

Penalties

1. The fine for traffic and parking violations is \$25.00 for each violation except for disabled parking violations which is a \$200.00 fine. The fine for littering violations is \$50.00 for each violation.
2. Payment should be made before the end of the current semester. Failure to make payments of any outstanding fines shall be prerequisite to completing registration at any partner school for future semesters and transcripts will be held until accounts are current. Employees at CHEC or of any partner school are subject to guidelines set forth in TBR policy B-010. <https://policies.tbr.edu/guidelines/collection-accounts-receivable>
3. Any car, motorcycle, motor scooter, pickup truck, or van parking in a no parking zone, fire lane, loading zone, sidewalk, disabled space, or parking in zones other than one designated for their classification, etc., **may be towed away at the owner's expense without notice.**

Visitors

Visitors are always welcome on the Cookeville Higher Education campus. A visitor is designated as anyone who comes to the campus who is not a currently enrolled student or employed by CHEC or one of our partners AND does not have an assigned office located here. Temporary parking permits must be displayed on any vehicle that is not registered with Campus Police. Visitors should ALWAYS park in the designated areas with YELLOW lines. Should a visitor receive a citation for a parking violation, he/she should take it to the information desk and request to speak with the Campus Police officer on duty. **All visitors must check-in at the reception desk and sign the visitor's log.**

Appeals of Citations

Appeals must be made within 15 days after the ticket is issued. Appeal forms are available in the Campus Police Office (Room 104) and online at:

<http://cookevillecampus.org/admissions/parking.html> .

Forms must be submitted with a copy (not the original) of the citation attached. Form submissions after the 15 day timeframe will not be accepted and the right to appeal will be waived.



For general information

Phone: 931-520-0551

**1000 Neal St.
Cookeville, TN 38501**

www.CookevilleCampus.org

Traffic & Parking Regulations



COOKEVILLE
HIGHER EDUCATION CAMPUS

Sharing the Promise

Traffic and Parking Regulations

Operating a vehicle on campus is a privilege and not a right. The following regulations and procedures are essential to facilitate safe and expeditions traffic flow of vehicles and pedestrians.

Registration of Vehicles

1. All privately owned and/or operated vehicles for use on campus by students, faculty and staff must be registered in the Campus Police Office (Room 104). Vehicles include motorcycles, motorbikes, scooters, pick-up trucks, vans and jeeps as well as automobiles. Large trucks and trailers are prohibited. Web and video students must have a hangtag to park on campus. Failure to register a vehicle or display a hangtag will result in a citation.
2. A valid student, staff or faculty ID must be presented in order to obtain a hangtag.
3. Warning citations will be issued two weeks from the beginning of classes. Traffic citations may still be issued at Campus Police discretion.
4. License plate number and driver license number must be given prior to issuance of hangtag.
5. No student/staff/faculty member will be permitted to register another student/staff/faculty member's vehicle.
6. Circumstances may necessitate that an individual drive a vehicle that is not registered. A temporary permit will be issued in the Campus Police Office (Room 104). Temporary permits are good for up to two weeks.
7. Students who are employed part-time at the Cookeville Higher Education Campus are to obtain student hangtag, not faculty/staff hangtag.
8. Special parking areas are provided for disabled students. Disabled parking is governed by the laws of the State of Tennessee. Handicapped parking is enforced 24 hours a day, every day. You must have a state issued permit.

General Regulations

1. The speed limit for all vehicles is 15 miles per hour.
2. Pedestrians always have the right of way.
3. Vehicles must come to a complete stop at all stop signs.
4. Loading and commercial zones are reserved for service vehicles.
5. Unnecessary noise from horns, mufflers, and stereos is prohibited.
6. Parking is permitted only in those areas designated for parking.
7. Hangtags must hang from the rearview mirror with numbers visible to the outside.
8. The owner of a vehicle will be responsible for informing others who may use the vehicle concerning campus parking regulations, and will be responsible for any citations issued.
9. Bicycles must use bike racks.
10. Rollerblading/skateboarding/hover boards are prohibited on campus.
11. Campus Police must be notified to reserve group parking for events.
12. **Vehicles are not to be left overnight** without approval from Campus Police.
13. Students/Faculty/Staff are expected to familiarize themselves with parking guidelines at CHEC. Failure to do so is not a defense for a citation.
14. Lost/Stolen hangtags must be reported to Campus Police immediately.

Parking Zones

Parking zones are identified by colored lines. Students may park in those areas that have **WHITE** lines. Visitors may park in the spaces that have **YELLOW** lines. Faculty and Staff parking areas have

RED lines. Faculty and Staff may also park in student parking but **NOT** in visitor parking.

Parking/Moving Violations

1. Speeding (15 mph limit).
2. Excessive noise.
3. Reckless driving.
4. Cutting diagonally across the parking lot.
5. Failure to yield to a pedestrian.
6. Possession of a valid hangtag to which an individual is not entitled is a violation.
7. Parked in unmarked area (grass, sidewalks, road, fire lane, commercial, etc.).
8. Alteration of a parking citation.
9. Parking in a restricted or reserved area. Enforced 24 hours per day, every day.
10. Parking in zone other than one designated for your classification.
11. Parked on or over lines.
12. No official parking hangtag or expired vehicle registration.
13. Parked on wrong side of street.
14. Obstructing driveway.
15. Improper display of hangtag.
16. Parked within 10 feet of fire hydrant